

Volunteer Registration

- All volunteers are required to register on the CISD website.
 Registration must be completed every year.
- To complete the registration go to the CISD website, look under the parent/student tab, select volunteer in CISD

Volunteer Registration QR Code





HOW TO SIGN UP TO VOLUNTEER

For Classroom Specific Volunteer Opportunities

- Watch for emails from your child's teacher
- Watch for requests from Room Parents

For PTO and Whole School Volunteer Opportunities

- Watch for email requests from Bush PTO
- Complete the PTO interest form on the PTO website https://www.bushpto.com/volunteer
- You may select PTO Events/Activities and/or
 - **School Events/Activities**
 - Contact Laura Sech laura.sech@yahoo.com



As A Volunteer:

- Sign in as a visitor and sign out when you leave using the RAPTOR system (please enter and exit through front and lobby doors)
- A visitor's badge must be worn and visible at all times
- End your day no later than 2:50, please sign out and return visitors badge to front office.
- Please stay in your volunteer location
- Use the front hallway adult restroom
- Attend training on copier, laminator, etc.
 - Today Immediately following this training
 - Today at 1:30pm
- Become familiar with safety procedures
- Young children are welcome only if you're volunteering in the Library
- Practice Confidentiality

Bush Elementary Guidelines for Success



BE PAW-SOME!

Hallway Expectations

Hands at your side.

Appropriate voice levels.

Look forward.

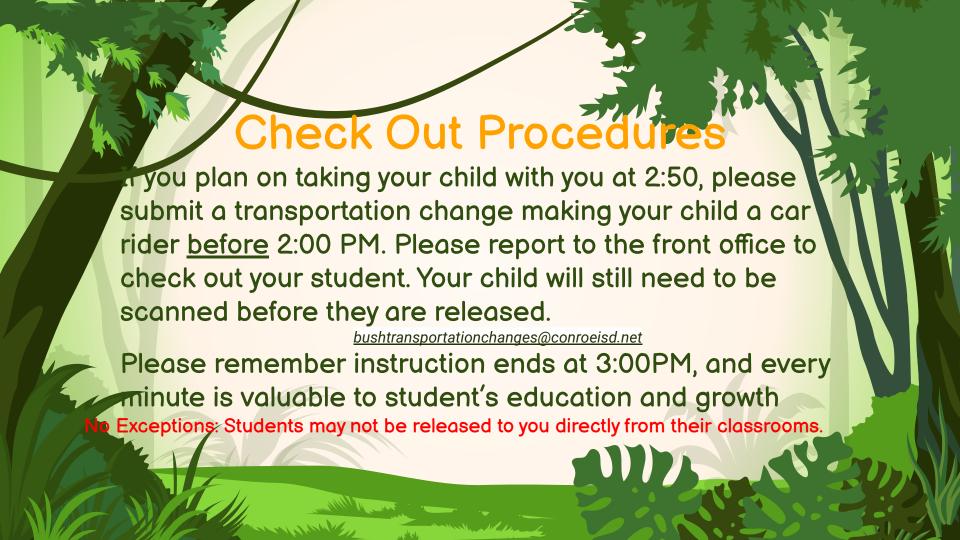
Line straight.





Safety Procedures

- Emergency Drills:
 - o Fire
 - Weather/Shelter
 - Lock Down
 - Evacuation
- Please Exit the Building or go to a safe location IMMEDIATELY
- Become familiar with what to do or where to exit the building
- During a Lockdown Drill, go to the nearest classroom and follow the teacher's directives.
- Please keep doors secured
- Please do not allow anyone to enter through outside doors. Locate a staff member if anyone approaches a door.
- Keep your badge on you at all times.
- Safety First!





Please refer to the Room Parent Handbook for additional information at TinyURL.com/BushRoomParentHandbook
There will be short meeting for Room Parents and GLCs after this orientation.

Copier and Laminator Training

- Please meet in the work room after this meeting.
 - Offered again at 1:30pm

