



PTO BOARD MEETING AGENDA

Friday, October 17, 2025 at Noon | Bush Elementary School

Call to Order

1. Welcome
2. Approval of Board Meeting Minutes for September 11, 2025

I. President's Update

- Recognition of new volunteers and highlight of positive momentum in parent engagement.
- Introduction and implementation of new processes and procedures
- Membership Toolkit & Directory
- Bylaw Review and Updates

II. Treasurer - Ji

- Budget Update MTD September (Total Revenue, Total Expenses, Net Revenue, COH)
- Bike Racks Request
- CD1 Maturity 11/16/2025
- CD2 Maturity 12/11/2025
- Ins & Outs during October/November

III. Programs - Samantha Hoppe

- Monster Mash
 - Volunteer Roster: The full roster of 50 teen volunteers for setup and event crew has been secured.
 - Candy Inventory: Supply is excellent; 11,525 physical candy pieces donated and \$230 in monetary funds available for purchasing supplemental candy.
 - Critical Need: We urgently require 1-2 adults to cover the 'Exit Monitor' role from 6-8pm
 - Requesting event promotion and candy booth sign up promotion by Mrs. Howard during Friday's Bush Banner.
- Movie Night
 - New Leadership: Welcome new co-leads Brittany Morrison and Kristin Walker
 - Event Concept: Outdoor Drive-in-Movie Experience
 - Next Steps: The committee will have its first planning meeting in November

IV. Fundraising - Molly

- Bucks for Bush Update
- Jingle Bell Run Shirt Designs

V. Communications - Sarah

- Communications Calendar Update
- Spring Event Date Change Requested
- Other Updates





VI. Services - Lynsey

- Staff Appreciation - November is Pie Themed
 - There will be a parent signup genius to be sent out 10/27/2025
- Beautify Bush
- Yearbook
 - Parent Corner & Promotion
 - Sales, Cover Contest, and 'Sticker' Contest Update (Bre)
- Academic Outreach
 - Ms. Howard has approved 3 dates in January as options for the in-school field trip. (1/15, 1/16, & 1/23)

VII. School Relations - Danielle

- Walk and Roll to School Day
- Watch DOGs Sign up
- Field Day 2026
- Red Ribbon Week (October 27-31)

