

PTO FEBRUARY Meeting Minutes

Friday, February 21, 2025

Called to order at 9:33am

I. Approval of Board Meeting Minutes

- a) Approval of December 2024 and January 2-25 Board Meeting Minutes- (Approved: Dawn Dellinger, 2nd: Danielle Dobecka)

II. Principal's Update

- a) Brought in Mrs. Johnson to discuss the possibility of her team getting the EXXON STEM scholarship money and provide an update from the TCEA conference which she was able to attend thanks to the PTO Teacher Grant program. At the TCEA Conference, she saw how we can enhance and improve the technology department, and how we can get kids working on drones and coding. Used part of the Campus Enhancement money given by PTO to purchase a Robot for coding, etc. which she learned about at the TCEA Conference. For the Exxon Grant, if we get it, she'd like to allocate to a potential Competition Team Pack of drones, etc. that would be \$3500/pack.
 - i. Jackie will continue with the submission and Lizzy will send to CISD for approvals before submitting.
- b) New Principal Update - hoping to have a recommendation to the CISD Board by the March Board Meeting. Mrs. Thompson will stay there until June since the new school isn't completed yet. She will work on the transition to make sure all changes hands accordingly. Brought in Sarah Howard, current Assistant Principal, to the meeting.
- c) Issues on playground equipment being addressed. CISD called in December regarding broken equipment. They decided we needed to put in a work order for a contractor to come out and give us a bid. Still have not received said bid from CISD. We are still waiting on the update from Courtney Rogers on when this will be fixed/addressed. Mrs. Thompson will call again this week.

III. President's Update

- a) Need updates to the nominating committee, need 2 additional people to participate.
 - i. Original Nominating Committee- Jennifer Kahn, Rebecca Bittinger, Tiffany Bolton, Athena Athansiou and Breanne Jovanovic.
 - 1. Jennifer and Rebecca took Exec Leadership positions on the board for next year so they are not allowed to be on the nominating committee. Need to replace those 2 individuals. Please let us know if you have anyone you would recommend.
- b) Bricks are IN! 65 Bricks total (4th graders + alumni). Moving forward with the CISD approved vendor for installation even though their cost is significantly higher than average. Total raised for this was \$13,000 (65 bricks * \$200). Total installation for these bricks is \$42/each (\$2,735). Bricks were \$20/each (\$1,300). For a profit of (\$8,970). Motion to proceed with the \$2735 cost of the CISD Vendor (Approval: Taylor Parmigiano, 2nd: Danielle Dobecka)
- c) In Process of working with the incoming board members to work with Mrs. Thompson and the eventually named new Principal for budgeting. Next year will be significantly lower budget with 200 less kids, as well as lower fundraising dollars coming in with the reduction of kids. New items Mrs. Thompson would like to put into the budget are Activity Fund, Technology Updates and Subscriptions.



d) Elections will be held at the May 2025 General Meeting. We have 2 potential candidates for President so this will be a balloted election and open to everyone in attendance. We only have one candidate for all VP Roles, so only the President position will be a ballot; all others will be voice vote at the General Meeting.

IV. Fundraising Update

- a) Bonanza- will take place 4/4 from 5-8pm. Tacos and Pizza will be our two food options.
 - i. Silent auction committee – have sent out the information to all grade levels for the grade level baskets. Did a sign-up genius with ship to school option for the items.
 - ii. Requested to have teachers move from the teacher parking on the day of Bonanza by 3:45 to put up some inflatables. We are moving the locations of some inflatables to separate younger kids from older kids.
 - iii. Requested to use movie night left over candy to use for “candy walk”
- b) Future Spirit Nights: Monday, January 27, 4pm-9pm, Crust Pizza in Alden Bridge made \$332.71. Upcoming dates: Tuesday, February 25, 4pm to Close, El Chaparro in Alden Bridge, Wednesday, March 19th, New Local Ice Cream Place, Friday, March 21, 7pm-10pm, Cypress Academy The Woodlands, Thursday, April 10, 4pm-8pm: Jersey Mike's on Woodlands PKWY, Monday, May 12: Woodson's Local Tap & Kitchen.

V. Programs Update

- a) Movie Night was a success. Food trucks will not have payments for us due to the lack of attendees. Next year we need to check the father/daughter dance schedules to make sure there is no overlap again. Made \$584.50 on candy and raffle tickets. Candy expenditures were \$389 (Ji still needs to submit).

VI. Services Update

- a) Teacher Grants: Orders completed and delivered. Jessica Lane has placed the additional orders that the school had to personally place and will be reimbursed once invoices are received.
- b) Yearbook Sales: 291 sold so far. All AD space has been sold out! Cover is completed and just waiting for the additional pages sent to Mrs. Thompson for approval.
- c) School Supplies: Kristina and that committee have started working with the new vendor. Mrs. Thompson would like to stay under \$85 for each grade level kit.
- d) Beautify Bush: local Girl Scout Troop wants to come and help beautify the front sign and area around the sign. They are looking to come 3/20 from 6-7pm.
- e) Update on the sprinkler system in the Kinder garden. There was a leak that was identified when we had them out for a work order. They are looking into fixing this leak before we can do any more out there. No need to plant anything with no water usage during the summer months, and no possibility of using sprinklers (CISD said no to us installing sprinklers).

VII. Communications Update

- a) Spring Meet-Up will be at Bush on March 4 in the cafeteria. This will be a Mardi Gras themed event.



VIII. Parliamentarian Update

- a) Next Year's slot of committees is rounding out well. We just need a couple of additional roles filled. Here is what we need in each area: Staff Appreciation (2 people), Academic Coordinator (1), Trunk or Treat (1), Movie Night (1), Family Engagement Coordinators (2) and Graphic Designer (1). Fundraising needs multiple for Bonanza and Bucks for Bush.

IX. Treasurer Update

- a) Wanting to open a new 8-month CD with the bank and dumping in the additional \$50,000 we had in cash for playground enhancements and potentially adding the excess we made over Bucks for Bush of \$18,000. Our current CD is bringing in 4% dividend currently and this new CD would do the same. Maturing in November/December 2025.
 - i. Motion \$64,000 to be moved to the new CD (approval: Dawn Dellinger, 2nd: Taylor Parmigiano)
 - ii. Still zero update on when the new gym will break ground so we have sufficient time before this capital needs to be used, so we feel confident in the 8month CD.
- b) Spring fundraiser forecasted to make \$24,000 and we have already gotten \$21,000 without including the Bonanza profits.
 - i. Expenditures from Sponsorship are \$25,300. Total Sponsorships raised: \$21,300.
- c) Important Numbers to keep watch of:
 - i. Total Revenue: \$121,568.55
 - ii. Total Expenditures: \$132,247.40
 - iii. Net Operating Revenue: **-\$10,678.85**
 - iv. Cash on Hand: \$126,950.71

Meeting adjourned at 11:05am

Attendees: Dawn Dellinger, Jackie Aker, Ji Terracina, Danielle Dobecka, Taylor Parmigiano, Kacie Janasch, , Lizzy Thompson, Latoya Small, Rebecca Bittinger, Rebecca Wills, Samantha Hoppe, Marta Ceron, Sarah Howard, Jennifer Kahn.

