

General PTO Board Meeting Minutes – 09/08/2021

1) Call to Order – 6:31 PM

- a) Approval of 5/5/21 PTO Board Meeting Minutes
 - i) Motion – Lindsey Boggan
 - ii) 2nd Motion – Rebecca Bittinger
 - iii) Motion Passed

2) Dr. Lambert – Principal

- a) # of COVID cases are going down (a little higher on Mondays)
 - i) Volunteers
 - (1) 10 volunteers over the course of a school week
 - (2) Not near any children
 - (3) No library help is needed at this time
 - ii) Things may change regularly
 - iii) No lunch visitors while District is at a Level 4
- b) Parent University
 - i) Understanding how schools work
 - ii) Sept. 22, 2021 on Zoom
 - (1) Topic: What Should I Expect from Classroom Instruction
 - iii) Will hold one per month
- c) Teachers Achieving Excellence / Students Achieving Excellence
 - i) Praise is announced during morning announcements
 - ii) For SAE, parents should receive an email
- d) PTO Board Acknowledgement
 - i) Appreciate partnership and financial support
- e) Questions?
 - i) Where are Conduct Reports?
 - (1) Not sent weekly anymore
 - (2) Communication folder
 - (3) Want to talk about academics as well
 - ii) What is the Specials' Schedule?
 - (1) Library is every 8 days
 - (2) Less than twice but more than once per week
 - (3) P.E. needs to be 135 minutes (1/2 the time)
 - (4) Art, Music & Library (new to specials) are the other half
 - (5) Can we get a calendar for parents?
 - (a) Teachers will send the schedule in their weekly emails
 - iii) What happened to Tech Lab as part of Specials?

- (1) The District's and State's position is that tech should be taught during regular classroom instruction – it should not be separate
- (2) At the end of every year, we discuss specials for the following year
 - (a) Review rotation
 - (b) TX Essential Knowledge & Skills – requirements
- iv) Can we bring back Tech Lab?
 - (1) Valuable tools can be learned
 - (a) How to compose an email
 - (b) How to use Canvas (which is heavily relied upon in Intermediate school)
 - (c) How to type
 - (d) Communication
 - (2) We need to teach those things in the classroom where there is meaningful content to be used with it
 - (a) This is another thing to add to what the teachers already need to accomplish
 - (b) Tech lab can help them learn the skills outside of the classroom for practical application
 - (3) TEKS provided by the State
 - (a) Curriculum is set out in state law
 - (b) Conversation about Master schedule
 - (c) Best practice for tech apps is in the classroom
 - (4) What about an after-school activity/club?
 - (a) That is a possibility

3) Parliamentarian (Tessa Stuckey)

- a) Needs to appoint a committee for the 2021/2022 school year
 - i) Kyle Reddell
 - ii) John Blue
 - iii) Michelle Bahena
- b) Motion to approve – Lindsey Boggan
- c) 2nd Motion – Dawn Dellinger
- d) Motion Passed
- e) Sometime between June 1st and Aug. 31st

4) Treasurer (Liz Blasingame)

- a) Balance as of Aug. 1, 2021
 - i) \$62,583.38
- b) Balance as of Aug. 31, 2021
 - i) \$86,322.78
- c) \$4,000 – playground fund
- d) \$8,000 – required on hand
- e) \$1,000 – outstanding check
- f) Final balance - \$73,323.00
- g) Committee (Jessie Groetsch, Rachael Osmus & Jen Fundersol)

- i) Found no irregularities
- ii) Check #1616 – written previous fiscal year
- iii) Deposit form – missing amount
- iv) One deposit made for \$50.00 more than deposit slip
- v) \$0.10 short on one deposit – fake dime
- vi) One deposit was \$23.37 and should have been \$23.36
- vii) Check audit – some spirit wear was hand made
 - (1) \$21.60 t-shirt order added at last minute
- h) Money is a little higher right now because there is money leftover from COVID, and we haven't paid the spirit wear bills yet
- i) We will use extra funds for Academic Outreach
- j) We will discuss as a Board the needs for the school

5) Fundraising (Lindsey Boggan)

- a) Spirit Wear
 - i) Profit was \$15,000
 - ii) Start designing new spirit wear in April
 - iii) Pre-orders will be in May
 - iv) 2nd order will be placed up to deadline (8/31)
 - v) Highly suggest to pre-order for next year
- b) BoxTops
 - i) All digital now
 - ii) Box Top app
 - (1) Log your receipts and purchases
- c) Boosterthon
 - i) October 29th
 - ii) Not exactly sure how this will look yet with COVID but will likely at least do the run
- d) Bonanza (in the Spring)
 - i) Sponsors
 - ii) Not on radar yet
- e) Digital directory
- f) Shirt provided to every child at Boosterthon
- g) Fall Auction
 - i) \$5,000 raised
 - ii) Covered Academic Outreach
- h) Lindsey's last year
 - i) Let her know if you would like to shadow her this year to become replacement
- i) Bonanza Committee Meetings
 - i) Will start in October
 - ii) Looking for members
 - iii) Food, ticket sales, permits

- iv) If you would like to help, send an email to fundraising@bushpto.com or president@bushpto.com

6) Services (Rene Murphy)

- a) School Supplies sales are complete
 - i) Will start up again in February
 - (1) Grade level lead
 - (a) Put lists in with vendor – price is #1 consideration
 - (b) Don't order a surplus
- b) Yearbook – purchase at Balfour.com
 - i) Download Balfour's Image Share app to take pics for yearbook
- c) Staff Appreciation
 - i) Breakfast in August
 - ii) Refill Station in September
 - iii) Possible Chili Bar in October
- d) Environmental
 - i) Decorate front office
 - ii) Local landscaper doing butterfly gardens in kinder
- e) Academic Outreach
 - i) Outside service to coincide with teacher's curriculum
 - ii) May not be ideal year
 - iii) Online programs
 - iv) Rachel is speaking with teachers to see what would work best
- f) Team Grants (8/23)
 - i) Teachers submit info to receive funding for programs by 9/16
- g) Copy Service for teachers
 - i) Email PDFs and they will print out
 - ii) PTO will deliver
 - iii) Send Lindsay logo

7) Programs (Dawn Dellinger)

- a) Build comradery & cohesiveness between parents
- b) Teddy Bear Tea
- c) Dr. Kim – Alden Bridge Pediatric Dentistry
 - i) \$275.00
- d) Bobcat Bash
 - i) Made \$500.00
- e) Spirit Fridays
 - i) This Friday (9/10)
 - ii) Wear spirit shirts, green or blue
 - iii) One class per grade level will win
 - (1) Trinkets, extra recess, etc.
- f) Movie night in February

- i) Looking at a different location this year
- ii) Possible food trucks, bigger lot, bigger and/or more screens
- g) Trickle in other things, if possible

8) Communications (Maria Lord)

- a) Overhaul on how communication is handled
- b) Keep parents up-to-date
- c) Bush Banner / Social Media (Katie Wright)
 - i) Submittals should be in on Friday for following Friday's Banner
- d) Mass welcome email to all PTO members by end of week
- e) Membership Outreach
 - i) Promote membership to all parents
 - ii) \$20.00 goes to the school
- f) PTO's goal is to feel connected – not a clickish group
 - i) Your donations make this possible
 - ii) communications@bushpto.com
 - (1) Email us if you have ideas – love to hear them!
 - iii) Would love to do meet & greets again when COVID is over

9) Special Speaker (Tessa Stuckey)

- a) Helping Our Kids Grow: Emotional Strength & Self-Regulation

10) Dismiss – 8:11 PM